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CHIVE/C-120/15-66
20 December 1966

MEMORANDUM FOR: Director, CHIVE Task Force

SUBJECT : Bi-Weekly Task Report Summary
(3 December - 16 December 1966)I. No significant problems or developments were reported
by the following Task Teams:Task # 2 Current Awareness Support[] 1.8 days
[] - 9.0 daysTask # 5b. Subject Dictionary[] 2.5 days
[] - 10.0 daysTask # 12. Input Processing[] 9.0 days
[] - 10.0 days
[] - 9.5 days
[] - 10.0 daysTask # 13. Unconditional File Maintenance[] - 9.0 days
[] - 8.0 days
[] 9.0 daysTask # 14. Control[] - 4.5 days
[] - 9.5 daysGROUP I
Excluded from
Automatic
Downgrading and
Declassification

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Task # 15. Communications/Data Analysis/Display

.0 days
0.0 days
.0 days
10.0 days
.0 days
10.0 days
0.0 days
- 9.0 days
days
.0 days
10.0 days
- 10.0 days
days

Task # 17. Phase III Scheduling and Integration

2.5 days
- 4.0 days
- 10.0 days

Task # 22. Customer Requirements and Relations

- 5.0 days

Task # 27. Source Formatted Data

- 4.5 days

Task # 43. Contractor Management

- 1.0 days

Task # 44. Task Group Management

10.0 days
- 9.0 days

Task # 54. Design and Development Area Management

- 10.0 days

II. Summary of Task Activity

Task # 1. The paper on Security codes was revised to incorporate suggestions developed in several discussions on this topic. A draft of this paper has been forwarded to (OCR Codeword Control Officer) for comment. The Task Team submitted comments to the Direc-

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tor of Central Reference regarding the Office of Security's disapproval of CHIVE Top Secret Control Recommendations. A set of all-source documents was passed to a SKAN typist to test the feasibility of [] security codes and to identify problems found during application of this code.

25X1A

25X1A

[] - 8.0 days
[] 1.0 days

Task # 5a. The completion date for the Location Dictionary is changed from 15 December to 1 - 15 January, depending on availability of programmer time. The File Maintenance cards are ready to be processed into the computer. The STC for those dictionary locations matched in the [] are being transcribed.

25X1A
25X1A

[] - 2.0 days
[] - 5.5 days
[] - 5.0 days
[] - 4.0 days
[] - 1.0 days
[] .5 day

25X1A
25X1A

Task # 5c. The completion date for the Organization Dictionary is now 1 March 1967. The Task Team is subdividing the organization dictionary into six volumes arranged by region rather than by varied file combinations. This will enable the Task Team to process one volume and to proceed immediately to the volume for another region without having to await the results from the listing just processed.

25X1A

[] 8.0 days
[] 3.0 days
[] - 6.0 days
[] - 4.0 days
[] - 8.0 days
[] 1.5 days

25X1A
25X1A

Task # 7a. SKAN input instructions were completed by the Forms Design Task Team.

25X1A

[] - 9.0 days

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25X1A

Task # 10b. [] Chairman of the Revision of Indexing Procedures and Techniques Task Team reports that a draft revision of the tag (data elements and data categories) rules, a major element of the indexing manual, is completed and has been circulated within CHIVE for comment and reaction.

25X1A

[] - 2.0 days

25X1A

Task # 19a. The revised draft of the summary of the Dossier Content Study is complete and is now being reviewed by [] before final typing.

25X1A

[] - 5.0 days

25X1A

Task # 18. [] Chairman of the System Test Plan Task Team reports that [] is now working part time on the OCR Management Reporting System Task Team. Due to delays in completion of certain other key tasks, publication of the System Test Description (for aggregate subsystem testing), originally scheduled for early February 1967, will be delayed until about 1 April. Publication of the testing specifications because of these delays is rescheduled for 1 February 1967. Plans for subsystem testing remain unchanged for the time being.

25X1A

25X1A

[] 2.5 days
- 2.0 days
- 1.0 days

Task # 20. The delay in receiving flow data and COG function and organization data will result in a delay of the initial completion of the Management Data Task.

25X1A

[] - 3.0 days

Task # 23. The Maps and Graphics Task Team is now scheduled for completion the week of 9 January.

25X1A

[] - 5.7 days

Task # 26. [] Chairman of the Querying Procedures Task Team has completed the Retrieval Index Chart, and has begun the File Utilization Chart.

25X1A

25X1A

[] - 9.8 days

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25X1A
25X1A
25X1B

Task # 44. [] Task Group Manager, reports that [] is on temporary detail to BR to aid in the Soviet [] Project as of 12 December.

How about that!

Task # 50. The Current Awareness Production - China Task Team began an experiment with page reader input on 7 December. [] are assigned to the project. [] is marking directly on the documents and [] is transcribing on the SKAN page reader form. The same set of documents is being used for both regular SKAN card input and page reader. [] joined the Task Team on 12 December.

25X1A
25X1A
25X1A

25X1A
25X1A

[]
9.0 days
8.2 days
10.0 days
.0 days
- 9.6 days
.0 days
- 5.0 days
- 8.7 days

Task # 55. The output transactions for the System Flows and Transactions Task Team will be completed on 1 February. The working paper on "Input Transactions for Repository and Non-Repository Documents in China Operations Group" is being distributed.

25X1A

[] - 4.0 days

Task # 58. Staffing and implementation procedures for COG will be prepared and published after the new year. The organizational structure for COG has been accepted.

25X1A

[] - 8.0 days

III. Meetings and Briefings

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1. [] met with SPINT personnel as a first step in formalizing COG/SPINT communication on security procedures.

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2. On 9 December, [] briefed the Junior Analysts from NPIC on CHIVE.

25X1A

3. On 8 December [] briefed the SKAN personnel on the Page Reader System.

25X1A

4. [] gave a briefing on the Page Reader System in DDP.

25X1A

5. [] attended several meetings on OCS Goals for 1967 Paper.

25X1A

[]
Chief, Integration and Plans Staff
CHIVE Task Force

25X1A

MEL:1sh

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